

Departmental Examination of Engineering Officers
December – 2016

ACCOUNTS

(Without Books)

Full Marks – 100

Time – Three hours

The figures in the margin indicate full marks
for the questions.

GROUP – A

Answer *all* questions.

Each question carries 2 (two) marks.

Choose the correct answer and write in the answer
sheet : $2 \times 25 = 50$

1. Repair works means :

- (a) Additions and alterations to existing works.
- (b) Works undertaken to maintain building and fixtures.
- (c) Re-modeling or replacement of old structures.
- (d) None of the above.

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2. Own Civil Engineering unit may belong to :
- (a) Major Scientific Departments with a substantial amount of civil works.
 - (b) Smaller Scientific Departments with moderate amount of work load.
 - (c) All the Scientific Departments irrespective of volume of work.
 - (d) All the above cases.
3. Petty works and repairs means :
- (a) Petty works and repairs to Government owned buildings.
 - (b) Ordinary repairs to Government buildings.
 - (c) Repairs and alterations to hired buildings.
 - (d) All the above cases.
4. "Handling charges" and "Other storage charges" of articles borne on the stock :
- (a) Will be included in the "Issue Rate".
 - (b) Will not be included in the "Issue Rate".
 - (c) Will be determined by the competent authority.
 - (d) None of the above.

5. Rate of cost means :

- (a) The total cost of a work or supply divided by its quantity.
- (b) Cost of the entire work.
- (c) Cost of materials only.
- (d) None of the above.

6. On account payment means :

- (a) Payment made on a running account to a contractor after measurement of the work/ supply made by him.
- (b) It is for the full value of the work done or supply made.
- (c) Relates to manufacture and workshop transactions.
- (d) None of the above.

7. Temporary post means :

- (a) A post carrying rate of pay sanctioned for a limited time.
- (b) Service of a temporary Government servant in a temporary post.
- (c) Officiating service in a permanent post under the Government.
- (d) None of the above.

8. Retrenchment means termination by the employer of the service of a workman for any reason excluding :
- (a) Dismissal inflicted by the way of disciplinary action.
 - (b) Voluntary retirement of the workman.
 - (c) In both the above cases.
 - (d) None of the above.
9. Charges expenditure means :
- (a) Expenditure out of a consolidated fund of India or State.
 - (b) Contingency fund of India or State.
 - (c) Public account of India or State.
 - (d) All the above cases.
10. Collection of data for estimates, preparation of drawings, site plan etc. are the duty of :
- (a) Surveyor.
 - (b) Site Engineer.
 - (c) Junior Engineer.
 - (d) None of the above.

11. The account of the minor head "Suspense" is kept in each division :
- (a) Under a single major head of expenditure.
 - (b) Under a minor head of expenditure.
 - (c) Under a head as directed by the Government.
 - (d) None of the above.
12. Wages of departmental labours are drawn on Muster Rolls in :
- (a) Form 22
 - (b) Form 21
 - (c) Form 31
 - (d) None of the above.
13. The percentage realized on account of establishment charges relating to works done for other Governments, parties etc. is :
- (a) Treated as departmental receipts.
 - (b) Treated as revenue receipts of the Government.
 - (c) Both of the above.
 - (d) None of the above.

14. Availability of clear site funds and approval of building plans are desirable :

- (a) Before preparation of tenders.
- (b) Before approval of NIT.
- (c) After approval of NIT.
- (d) None of the above.

15. Schedule of rates should be prepared :

- (a) On the basis of rates prevailing in the locality.
- (b) On the basis of the rates prevailing in the district.
- (c) On the basis of the rates prevailing in the Sub-Division.
- (d) None of the above.

16. Desired economic life of a RCC framed structure is :

- (a) 100 years.
- (b) 55 years.
- (c) 30 years.
- (d) 25 years.

17. Revised "Technical Sanction" shall be necessary when the technical sanction exceeds beyond :
- (a) 5%
 - (b) 10%
 - (c) 20%
 - (d) 25%
18. The allotment of land to, and recovery of cost of buildings from public sector undertakings shall be :
- (a) At "market value".
 - (b) At value agreed between the concerned authorities.
 - (c) At value fixed by the Government.
 - (d) None of the above.
19. The minor head "102-Public Works Remittances", includes :
- (a) Remittances into Treasuries/Banks.
 - (b) Other remittances.
 - (c) Both of the above.
 - (d) None of the above.

20. In the Divisional offices, all the tender documents should be kept in charge of the :

- (a) Divisional Officer.
- (b) Assistant Engineer.
- (c) Cashier.
- (d) None of the above.

21. Restricted tenders of any value can be called :

- (a) Where the work has to be completed with great speed.
- (b) Where the work involves maintenance of VIP residences/important buildings.
- (c) Both of the above.
- (d) None of the above.

22. Notice inviting Tenders is prepared in :

- (a) CPWD Form No. 6
- (b) CPWD Form No. 7
- (c) CPWD Form No. 8
- (d) None of the above.

23. To ensure that a building/structure is not unsafe for use, the inspection shall be carried out by the Junior Engineer :
- (a) Once a year.
 - (b) Twice a year.
 - (c) Thrice a year.
 - (d) Once in two years.
24. Auctioned materials must be removed by the bidder :
- (a) Within 3 days from the date of acceptance of bid.
 - (b) Within 7 days from the date of acceptance of bid.
 - (c) Within 10 days from the date of acceptance of bid.
 - (d) None of the above.
25. Schedule of Debits to Stock should be collected in :
- (a) Form 72
 - (b) Form 48
 - (c) Form 52
 - (d) None of the above.

GROUP – B

Answer any *twenty five* from the following questions :
 $2 \times 25 = 50$

26. What does the term "Competent Authority" denote ?
27. What is "Local Loan Works" ?
28. Narrate few important duties performed by "Surveyor".
29. What is minor estimate ?
30. What is "Local Fund" ?
31. Name the non-industrial employees who are not included in the Work-Charged establishment.
32. What the term "measurement" means for the purpose of test-check ?
33. Narrate "Takavi Works".
34. On what basis "Issue rates" of materials are fixed ?
35. Distinguish between "Charged" and "Voted" expenditure.
36. Distinguish between Earnest Money and Security Deposits.

37. Under which major heads, the minor head "Suspense" (Code 799) may be opened ?
38. What is meant by the term "Registration of Establishment" ?
39. Narrate in short the duties and responsibilities of the Chief Architect.
40. What purpose the "Detailed Head" serves under the heads of accounts ?
41. What are the two circumstances where "Two Bid System" is a must ?
42. How "Retention Money" is released ?
43. For what purpose "permanent advance" is granted to a Government servant ?
44. What is "inter-departmental adjustments" ?
45. Narrate in short "Profit and Loss on Stock".
46. What purpose does "Technical Sanction" serve ?
47. Can Fixed Deposit Receipts (FDR) be accepted as security deposits ?
48. Narrate "Extraordinary Special Repairs".
49. Narrate "Deposit Works".

50. Under the term "Furniture & Fixture", which items are classified as fixtures ?
51. What is meant by "Reserve Prices" of assets ?
52. Narrate the kinds of "Tools & Plants".
53. Distinguish between "Advance Guarantee" and "Performance Guarantee".
54. Narrate "Registers of Revenue" maintained in a Divisional Office.
55. Name the services/works which are required to be entered in the "Measurement Book".